

Executive Committee Meeting
United Community Corporation
124 Branford Place
Newark, New Jersey
November 10, 1965

Present: C. Willard Heckel, President, Presiding; Kenneth Gibson, Timothy Still, Irving Rosenberg, Willie Wright, Miss Hilda Hidalgo, Dr. Thomas Reynolds, Robert Curvin, Mrs. Ceil Arons, Arthur Kaufman for Mayor Hugh J. Addonizio, Andrew Washington, Mrs. Estelle Pierce, Msgr. Joseph Dooling, Edward Kirk, and Sidney Reitman

Staff: Cyril D. Tyson, Donald M. Vendell, Mrs. Virginia Pelosi and Mrs. Beatrice V. Easley

MINUTES: The minutes of the meeting held November 3 were deferred.

REPORT OF THE PROGRAM COMMITTEE: The Program Committee has reviewed and evaluated the Teacher Aide Proposal. It will now go to the Task Force and then to the Board of Trustees. The Committee has received other proposals along with staff evaluations and will meet tonight to consider these proposals. These, too, will be forwarded to the appropriate Task Force and then to the Board of Trustees.

REPORT OF THE FINANCE COMMITTEE: Dr. Reynolds reported that the Budget and Finance Committee had gone over the "confidential draft" of the 1966 budget and that it is still in the process of being added to and adjusted, but it will be ready in final form by the following Monday. He added that the changes would be incorporated into a memorandum rather than the basic document so that the revised budget would only have to be done once. He commended the UCC budget draft and said that it is marked "confidential" only for the purpose of its not being released to the press before it is actually finalized and approved by the Board. He suggested that a summary of the total budget be prepared for the Board, along with a report of the Budget and Finance Committee and that complete copies of the budget be available at the Board meeting.

In the discussion that followed, it was suggested that the summaries on the budget along with the complete narrative be mailed to all Board members and that complete copies of the budget be available prior to and at the Board meeting for those members who want to go over it. There was consensus.

It was MOVED that the Board meeting on November 18 begin at 7:00 instead of 8:00. The MOTION WAS SECONDED. In the discussion on the motion it was suggested that the President be supplied with a stop watch in addition to the gavel so that discussion on the proposals can be limited since the agenda is a long one. The MOTION WAS PASSED BY MAJORITY VOTE. No decision was reached on whether discussion on proposals should be limited.

REPORT OF THE PERSONNEL COMMITTEE: Mr. Kirk reported that a sub-committee of the Personnel Committee had discussed Mr. Tyson's request for an evaluation. The sub-committee suggested that Dean Heckel and the Executive Committee should share in the evaluation. The sub-committee will report to the full Personnel Committee on Monday.

There was considerable discussion on whether the Executive Committee had the authority to make an evaluation or give recommendations. Some members of the Executive Committee felt they should share in the evaluation because they come in contact with Mr. Tyson more than do members of the Personnel Committee.

Msgr. Dooling **MOVED** that the evaluation of Mr. Tyson be made by the Personnel Committee and then report to the Executive Committee at its next meeting. The **MOTION WAS SECONDED**, but later **THE MOTION WAS WITHDRAWN** and discussion continued.

Dean Heckel had to leave and asked Mr. Gibson to assume the chair.

After more discussion it was **MOVED** that at the next meeting of the Executive Committee the Personnel Committee be invited to discuss Mr. Tyson's evaluation and that all staff be excused from this portion of the meeting. The **MOTION WAS SECONDED AND PASSED**.

NEWS CLIPPINGS: Mr. Tyson pointed out that from time to time copies of press clippings are distributed to members of the Executive Committee and he assured the Committee that all items distributed to them were later sent to all members of the Board. Mr. Washington **MOVED** that the clipping from the Newark News dated November 9 also be sent to members of the City Council. The **MOTION WAS SECONDED AND PASSED**.

PLACE OF BOARD MEETING: Mr. Tyson said that the next Board of Trustees meeting would be held in Area Board VI at the Boys Club, Broadway Unit, 422 Broadway at 7:00.

SUB-COMMITTEE ON POVERTY: Mr. Tyson said that when Mr. Warren Wilson and Mr. Beal were in Newark investigating the UCC for the Subcommittee on Poverty of the Education and Labor Committee, they requested information which the Executive Committee recommended be sent. A telephone call came into the office today requesting additional information such as a list of list of people in sub-contract agencies, and the contact person; list of UCC staff and their field. Mr. Tyson suggested that information on delegate agencies should be given by those agencies rather than UCC but we could supply the name of the person to contact.

Mr. Reitman suggested we write Mr. Wilson indicating what material is in preparation to be sent as per his telephone request. In this way we will have a check-list of all material we do send. He suggested the letter not ask if they want additional information and we should not supply information not requested. There was consensus that information would be supplied upon advice of counsel.

BOARD OF EDUCATION: Mr. Kaufman said that the Board of Education was concerned about the status of the tutorial and remedial program and would like to know when the committee meets.

Mr. Tyson said that there are Board of Education representatives on this committee and Dr. Van Ness and Mr. Titus have attended some of these meetings in addition to the fact that the Board supplied data to the committee and were involved in its organization. He asked Mr. Kaufman to indicate the names of the people who expressed concern so we can call them. Mr. Kaufman did not have the names available.

PAL: Mr. Kaufman asked when the funds for PAL would be released because some creditors are dunning the PAL. He said he understood that the program is being evaluated.

Mr. Tyson explained the funds were not being held up because of the evaluation, but because of a question of personnel in terms of in-kind work hours and because of the insurance agreement entered into for a full year rather than the five-week term of the program. He added that we have shared this information with our legal counsel.

Mr. Kaufman suggested that Mr. Reitman meet with the insurance agent and the legal counsel for PAL. This was agreeable with Mr. Reitman.

BUDGET AND FINANCE COMMITTEE: Mr. Kaufman asked if Mr. Parker and Mr. McDowell had been notified of their appointment to the Budget and Finance Committee? Mr. Tyson indicated no formal letter had been sent but this would be done shortly and the letter will indicate the appointment is retroactive to the original date.

ADJOURNMENT: There being no further business the meeting was adjourned.

Respectfully submitted,

Beatrice V. Easley
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